



"I am convinced that nothing we do is more important than hiring and developing people. At the end of the day, you bet on people, not on strategies."

Lawrence Bossily



END TO END HR SOLUTION PROVIDER

**RECOGNIZED AMONG TOP 10
PROMISING HR PROCESSES
SERVICE PROVIDER IN INDIA
(BY SILICONINDIA MAGAZINE -2019)**



**AWARDED AS MOST VALUABLE 25 CEO'S IN
INDIA 2021**
(BY BUSINESS CONNECT)



RECOGNIZED BY **INSIGHT SUCCESS** AS ONE OF THE **INSPIRING** WOMEN IN BUSINESS 2021





MAATROM CREDENTIALS



MAATROM ACHIEVEMENTS

YEARS & EMPLOYEES

25 YEARS OF EXPERIENCE IN DOMESTIC & OVERSEAS
AND TEAM OF 10-15 DOMESTIC & INTERNATIONAL
RECRUITERS WORKING

1

RECRUITMENT

WE HAVE PLACED 3000 CANDIDATES (WHITE COLLAR) SO FAR IN VARIOUS SECTORS

2

SILICON INDIA

RECOGNIZED AMONG TOP 10 PROMISING HR PROCESSES SERVICE
PROVIDER IN INDIA

3

BUSINESS CONNECT INDIA

OUR CEO MS MAHALAKSHMI SELECTED AMONG 25 MOST VALUABLE CEOS BY
BUSINESS CONNECT INDIA IN 2021

4

INSIGHT SUCCESS INDIA

MS.MAHALAKSHMI HAS BEEN RECOGNISED BY INSIGHT SUCCESS
AS ONE OF THE INSPIRING WOMEN IN BUSINESS 2021

5

EXPANSION & BRANCHES

WE HAVE EXPANDED OUR SERVICES TO THE USA & UK FOR
RECRUITMENT AND STAFFING.

6



MISSION:

To be a world leader in matching demand for and supply of Human Resource and HR Services.

VISION:

To become a global HR service provider, fulfilling expectations of all the customers.

VALUES:



RECOGNITION & REWARDS:

We recognise the employees who perform well and reward them regularly.



CONTINUOUS LEARNING:

We focus on continuous learning and we have training on a regular basis.



WOMEN EMPOWERMENT:

We are focusing on women empowerment and we give an opportunity to women who have a career break and 80% of our employees are women.



PROMOTE HONESTY, INTEGRITY, AND TRUST:

We honor our commitments and conduct business in a manner that promotes fairness, respect, honesty and trust.







WHAT MAKES MAATROM SOLUTION AS A PREFERRED VENDOR?

- **BEST RECRUITMENT / STAFFING STRATEGIES**
- **OPTIMIZING COSTS**
- **HIGHEST STANDARDS**
- **MUTUALLY BENEFICIAL RELATIONSHIPS**
- **WORK IN PARTNERSHIP**

OUR KEY SERVICES

RECRUITMENT & STAFFING

IT, MANUFACTURING, INTERIOR,
JEWELLERY & CONSTRUCTION.

1

HR ONLINE PAYROLL & COMPLIANCES

PROFIDENT FUND, ESI, PT, GRATUITY & TNLWF

2

TRAINING & DEVELOPMENT

LEADESHIP, ETIQUETTE AND SALES TRAINING

3

ORGANISATION DEVELOPMENT

HR POLICIES & PROCESS, SKIL GAP ANALYSIS &
PERFORMANCE MANAGEMENT

4





HR ONLINE PAYROLL, STATUTORY & COMPLIANCE

Maatrom solution take care of Payroll processing by the administration of employee pay based on employee type, status, salary, wages and deductions through software. Maatrom solution start with clean data, verify timesheet, make sure all deductions are made correctly based on the current law. It also help in HR compliances like PF and ESI monthly contribution to the Government and also take care of the settlement of employees and also help employees in getting PF loan from Government.

TRAINING AND DEVELOPMENT

We work closely with employees to introduce new methodologies and train staff and departments. In this aspect of the role, we may organize group training sessions or work one-on-one with employees. We also train HR professionals to conduct regular training and development sessions. We are specialized in conducting Leadership, Etiquette and Sales training.





ORGANIZATIONAL DEVELOPMENT

These are structured programs designed to solve a problem, thus enabling an organization to achieve the goal. Below OD activities are designed to improve the organization's function and enable managers and leaders to better manage their team and organization cultures.

- HR Policies & Procedures.
- Analyse Operations and Personnel
- Advise and Guide Leaders
- Performance Management
- Train Employees on New Methods
- Guide Restructuring Activities
- Sales Management

Commercials for Recruitment Services

Maatrom Solution will source & recruit suitable candidates to

Client, as per the selection criteria specified by client. While doing so it will ensure that the candidate has a basic understanding of the position & meets the requirement and standards by thorough screening of the candidate's professional background and personal interest to the opening.

- In the event that a Candidate is out of Employment with client within 45 Days of the joining date, Maatrom solution agrees to replace with one candidate..

- After Maatrom solution has placed a candidate with client or its affiliates, it will not approach/ represent that employee for any other employment opportunities while he/she is associated with client.

- Maatrom Solution would do nothing that will jeopardize its long- term relationship with client. Any situation involving possible conflicts of interest will be mutually resolved.

- Resumes of the rejected candidate(s) shall be the property of Maatrom Solution and cannot be used by the client either directly or indirectly or anybody known to the client without the written approval of Maatrom solution about the same

- Client shall pay following % on the Gross Annual Income as recruitment/consulting fee to Maatrom Solution after raising the invoice. Invoice will be raised after 15 days the candidate joins the client and the client has to make the payment within 15 days of raising the invoice.

0-10years	8.33%
Above 10-15years	10.5%
Above 15years	12%



Mahalakshmi M graduated from CEG Guindy, Anna University, with a degree in Civil Engineering, and then secured her Masters in MBA – HR. She is a certified soft skills trainer, and has received certification in Corporate Social Responsibility. She holds over two decades of work experience in HR & IT fields in India and the United States. During her tenure in the US, she ran a successful start-up dealing with global clients.

She founded Maatrom HR Solution in 2015, with the vision to provide ‘end-to-end’ HR services for organizations to improve their business operations. Maatrom Solution’s key to success has been its ability to provide personalized high-quality HR Solutions with honesty, integrity and trust at the center. So for Maatrom solution we have placed 2000 white collars candidate in various sector like IT, Manufacturing, Interior Construction, Jewellery and Retail Sector. We have around 200 Clients

Maatrom HR Solution’s expertise covers the following – Recruitment, Staffing, HR Online Payroll, Organization Development, HR Policy & Statutory Services, Performance Management, Training & Coaching and Corporate Social Responsibility. Our quality HR services can be attributed to the 25 years of experience that our team holds. Also completed digital marketing certification from Columbia Business School

SUCCESS STORY 1 - PAYROLL



PROBLEM FACED BY ROS

1. Previous vendor didn't finish the payroll on time and pay the monthly contribution of PF and ESI on time
2. Not able to face audits and inspection
3. Lot of penalties and mistakes.

SOLUTION BY MAATROM

1. For the past 5 years, we have successfully completed payroll on time and Monthly contributions with out delay.
2. Fixed all the problems and mistakes they had by approaching the factory inspector.
3. Time Saving and Reduce Cost.



SUCCESS STORY 2 – PF & ESI



UPSSPL INTEGRATED SERVICES

PROBLEM FACED BY UPSSPL

1. Total Employees – 2000 – Settlement – Old vendor not able to manage the employees crowd.
2. Chennai, Bangalore, Pune & Hyderabad
3. Proper PF & ESI filing not done.

SOLUTION BY MAATROM

1. We are successfully taking care of the settlement of employees through email/ phone and F2F. Dedicated Manpower
2. All four locations we are taking care with the settlement part and regular monthly contribution of PF & ESI for all locations.
3. Regularly helping employees to get the PF advance – Marriage etc.





SUCCESS STORY 3 - HR PROCESS

DCL software PVT LTD.

For the past 4 years, we have working **PERFORMANCE MANAGEMENT** for around 50 employees in various locations in Orissa state.

In single location – Technical test, personality test and Psychological test and determine their interpersonal skills and also fixed KPA and KRA.



SUCCESS STORY 4 - STAFFING - UK CLIENT

We have successfully sourced dot net, WordPress, and IT profiles for our UK client and they are in our payroll and successfully completed one year.



SUCCESS STORY 5 - RECRUITMENT IN USA

MAESTRO SOFTWARE TECHNOLOGIES IN UNITED STATES

We Successfully placed two Business development consultant in the month of January 2021 in United states. Also Placed BDE in Canada recently and also closed few IT positions for the client in New York, who is in to mobile app development.

CLIENT TESTIMONIAL -RECRUITMENT & HR STATUTORY



VERTEX®

“ We outsourced our HR statutory (PF & ESI) to Maatrom solution during covid and they successfully completed all the pending filing for last three months and they have saved close to three lakhs by applying the PM scheme and I would strongly recommend MS to everyone as trusted HR statutory partner ”



claritaz
Obsessed With Excellence

“Maatrom solution Sourced Project Manager – JAVA profile within 12 hours and he is doing wonderful job now in Tech Mahindra and they are our trusted HR recruitment Partner and their turn around time was Amazing ”

CLIENT TESTIMONIAL



VACATION FEAST

We have approached Ms. Mahalakshmi in Maatrom HR solution for our requirement. She assigned us a dedicated person from her team. She has understood our requirement and catered right candidate to us. Appreciable support throughout from start till end. Keep up the good work. Thank you.



SUN-INFRA TRENDS PVT LTD

Maatrom HR Solutions providing the best Recruitment for more than 4 Years, They will understand the JD of the client and have proper screening procedures before sending a Candidate profile to us. Until Now they have given us many best Candidates. In Short Very Friendly and best Consultant.

CLIENT TESTIMONIAL

AISHVARYAA. A - SMART ACCOUNTANT

We have collaborated with Maatrom Solutions for filling a number of positions in our organisation. Their experience and expertise helped in sourcing the most suitable candidates. Their approach is very professional, timely and consistent and the process has also been smooth and easy. They communicate well and keep us updated about the status of the hiring process. We highly recommended Maatrom solutions for organisations looking for reliable and effective HR Consulting Partners.

MANOHARAN.M – SUN INFRA

Greetings,

Our company has received excellent recruitment solutions from the Maatrom HR Solution. For appropriate positions, they are hiring capable candidates.

Additionally, their prices are fair. Because of the Maatrom Solution, we are able to operate our firm without any Manpower struggle issues.



CLIENT TESTIMONIAL

ALTAIR PNEUMATICS

I had a great experience with this company's PF payroll entry service. Their knowledgeable staff and meticulous approach made the process smooth and error-free. For hassle-free PF payroll entry, I highly recommend this company. They understand the importance of accuracy and timeliness and consistently deliver on both fronts.

SATHYAMOORTHY PV- JAIN METAL GROUP

We, Jain Metal Group, are really satisfied with the services of Maatrom HR solution. They are the search engine for our manpower need. They are providing us prompt service. We really appreciate their co-operation and co-ordination, Especially we would like to appreciate the services of Maatrom employee, who understand our requirements and provides the right candidate at right time. She responds to our manpower requirements effectively. Thanks to Maatrom HR team.



CANDIDATE TESTIMONIAL



Sumanth



Thank you so much for helping me to find a good job! Excellent support from Maatrom hr solutions, they were really efficient and friendly. Huge thanks to Maatrom team.



Aishvaryaa Ajeesh



Maatrom HR solution is the best HR consultancy service that I have come across. The extra effort that they take in providing the candidates with proper assistance till the day of onboarding is highly appreciable..and I would highly recommended others to opt them for job opportunities.

CANDIDATE TESTIMONIAL



Mahes Narayanan



Hi... tq Maatrom Employee for putting in the extra effort during this period.. we are truly appreciate it and ur positive attitude has helped us all stay motivated. U have been doing a great job lately. Thank u for being flexible with working hard to support your team members...
Thank u for ur quick and kind response



Deena Dayalan



Thanks to Maatrom hr solutions for good opportunity provided me...big Thanks to Maatrom Employee for carrying, teaching and helpful positive approach
Advantages

- 1) quickly respond
- 2) best candidate carrying method
- 3) positive approach
- 4) helpful teaching for interview process



MAATROM
HR SOLUTION
Enriching Businesses

TESTIMONIAL

CHENNAI ELECTRO AND CIRCUITS PVT LTD



MAATROM
HR SOLUTION
Enriching Businesses

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SUN INTERIORS



This Is Vigneshprabu S. Director General of Sun Infraa
having 21+ Exp in Interior Industry.

Very long time we were struggled in recruiting right candidates,
Surely, I can say that they were bridging the gap. Through Bni Connect, I got a
reference from Nakshtra Chapter
Mrs Mahalakshimi
Matrom Consultancy
Chennai.

First, they have deployed a person, she had understood all our recruitment
details completely in offline and they provided some Human Resource's.

We have recruited the candidates in our Company.

After a Couple of Months, we can find out that all were not just Candidates they
were all Good Hearted Well Knowledgeable and Trusted Resources.

Thank God for showing a best Consultancy for Recruitments. Until now we
have recruited more than 10 Members for our company.

Heartily, First I am appreciating for here best service. I am recommending this
HR consultancy to my Clients, Friends and relatives for their HR recruitment's.

Thank you



MAATROM
HR SOLUTION
Enriching Businesses

FEW TESTIMONIALS ...

DCL SOFTWARE PVT LTD.





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Thank you